



ENGINEERS &  
GEOSCIENTISTS  
BRITISH COLUMBIA

November 30, 2018

To Whom It May Concern:

**Re: Letter of Reference for May Guo of Global Village – Engineering Consulting Inc.**

I am pleased to provide a reference for May Guo, for the generous amount of time she donated to work on a special project for Engineers and Geoscientists BC (the "association"). In April 2018, May undertook a conceptual design and cost estimate for a proposed electric vehicle charging station at the offices of the association in Burnaby, BC. The conceptual design included the selection of the preferred route, identification of conflicts along the route, and the mitigation required as well as the creation of material lists for items required. A cost estimate was produced for all material (electrical and civil) and major equipment, construction labor, engineering and project management required for the project.

May was professional and personable, and her engineering practice and approach to the project produced a realistic conceptual design and cost estimate. These items aided in the association's decision of whether or not to pursue the project. In the end, the project did not go ahead due to estimated project costs being higher than initially budgeted because of complications with the required location of the charging station and other existing underground utilities.

However, I would recommend May for engineering services to anyone interested in having an electric vehicle charging station or similar installation design and installed on their property.

If you require further information, you can reach me at [jcho@egbc.ca](mailto:jcho@egbc.ca) or at 604-412-4870.

Regards,

RE: Reference Letter for May Guo

To Whom It May Concern:

Our company hired Global Village Engineering Consultant, May Guo, to redesign and update the electrical systems for a commercial property in Vancouver. The scope of the project includes a complete redesign of the electrical distribution, power, lighting, lighting control systems, and grounding systems. May Guo was very attentive to our needs throughout the project design process and provided many valuable insights on how to reduce construction costs while maintaining the same high level of standards. During the detailed design stage, May took the extra effort to integrate information from equipment suppliers, utility service department, and code specialists to ensure that the optimal pieces of equipment are specified for our requirements. She shows good initiative and responded to our questions quickly and thoroughly. She was very customer orientated throughout the project and provided helpful information on the different options pertaining to our project in assisting us to reach a decision. The final drawings she produced for us was very clear, tidy, and concise. Her open communication policy and professionalism was definitely a major asset to our project success. Our project is currently proceeding smoothly and we wish May would achieve greater success in her future endeavors.

Yours Sincerely,



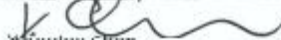
Kammy Chan

RE: Reference Letter for May Guo

Dear Sir/Madam:

We engaged May Guo, Global Village Engineering Consulting Inc. in our new factory setting up located at Pitt Meadow. Our core business is the sales and manufacture of food. We imported flax oil production line from China and requested power providing and lighting design for all equipment (over 80) and to make them properly operated. During the process of the project, she showed her high skills, knowledge, performance and her professional attitude. She is very attentiveness to the duty as well. At the beginning of project, she collected necessary information patiently and clarify our demand over times. The drawings she delivered are clear, tidy and concise. During the construction phase, she also initially provided thoughtful recommendation and helped us reduce construction costs dramatically (approximately \$200,000). Her opened communication attitude, extensive working experience and strong sense of responsibility and credibility were no doubt to ensure electrical part goes smoothly and successfully. We sincerely wish May Guo achieves more success in her future career and are looking forward to the further cooperation in the upcoming projects. In testimony thereof.

Yours Sincerely,



Kammy Chan